

# SPARK SOMETHING GREAT

## Conference 2025 Registration Guide





#### STEP 01

Utilize your BioPed email address for a seamless single sign-in experience.



Click on **REGISTER** to book your ticket for the Conference.

#### **STEP 03**

You have the option to purchase multiple tickets for both owners and team members. Select either OWNER/MANAGER or TEAM MEMBER



#### STEP 04

Adjust the ticket quantity as needed.

To add team member tickets, please click on Click here to buy for your team members Again, select the required quantity for team member tickets.

Showing all 2 results		Sort by ~
DESCRIPTION	PRICE	QUANTITY
Ticket type: Owner/Manager, Package: Full Conference 💿	\$700.00	$(\mathbb{R})$
Ticket type: Owner/Manager, Package: Full Conference + Spouse	\$800.00	+
		N

Click here to buy for your team members



#### STEP 05

In your cart, review your order carefully.

**Click PROCEED TO CHECKOUT.** 



#### **STEP 06**

Enter your billing details accurately.

Click NEXT.



#### **STEP 07**

Next, fill in the attendee details. Please ensure that each ticket reflects the correct attendee's information.

If **OTHER** is selected from any dropdown menu, please provide the additional information requested.

Click NEXT.





#### **STEP 08**

Review all details on the confirmation page before making your payment.

Click PLACE ORDER to finalize your booking.

Home Office Staff can buy the ticket for free by using this code BFI-STAFF2150.



#### STEP 09

Upon successful payment, a confirmation will be sent to the purchaser. Attendees will receive their tickets via email.

#### **STEP 10**

To view or download your purchased tickets, visit MY TICKETS. Tickets can be downloaded individually for convenience.





Select BOOK YOUR GROUP RATE FOR BIOPED FOOTCARE CENTRES CONFERENCE to be redirected to the hotel booking portal.

#### **BOOK YOUR HOTEL RESERVATIONS NOW**



If you encounter any difficulties or have questions about the conference portal, please submit a query through the **Biosphere Bioped Ticketing System**.

### We're excited to see you ignite your spark at the BioPed Conference 2025